

## BERRIEW COMMUNITY COUNCIL/CYNGOR CYMUNED ABERRIW

### MINUTES OF THE MEETING HELD ON THE 14<sup>th</sup> JUNE 2018

#### 1. Present

Councillors D E Davies, D G James, T D Jones (Chair) and D J Lawton.

#### 2. Absent

Councillors P J Bettley, K E Griffiths, J Lawrence, H E M Lawton, R M Morris, S Wall and E B Thomas.

#### 3. Minutes

Councillor D E Davies proposed that the minutes of the meeting held on the 10<sup>th</sup> of May 2018 be confirmed as correct. The proposal was seconded by Councillor D J Lawton, with members unanimously in favour.

#### 4. Open Discussion for Members of the Public

Michael Davies informed the Council that he had purchased the Lion Hotel and he hoped to open to the public by the beginning of August. Members were further informed that he is unable to fit a disabled toilet in the property and asked if the Council would provide this facility in the public conveniences, with Welsh Assembly grants available.

Mr Davies also offered for the Public Conveniences to be included in his CCTV system.

The light by the museum steps is not working, which can be very dark for people using the Talbot, Mr Davies offered to pay / contribute to the fitting.

The U2461 road opposite the Andrew Logan Museum is badly wearing away on the inside of the kerb.

It was agreed that the matters be considered as an agenda item at the next meeting.

#### 5. Matters Arising

##### a) Rights of Way

Councillor J Lawrence had emailed a copy of the second walking leaflet – a 5 mile walk up narrow roads above the River Rhiew.

##### b) Public Conveniences

- i) £141.23 paid to Mr W A Croft in respect of May 2018 salary (S111 LGA'72)
- ii) £ 15.13 paid to Npower for electricity usage for the period 10.04.18 – 09.05.18 (Public Health Act 1936 S/87).

##### c) Community Speed Watch / Speed in the Community

An email was received from the Community Speed Initiative Team - Dave Richards, Elaine Williams and Tony Croft informing the Council that they feel that their efforts are no longer having any affect and therefore they will no longer be taking part in the scheme.

Resolved: That a letter of thanks be sent to the three members involved in the scheme, and an item be put in the newsletter/, website and Facebook requesting further volunteers.

##### d) Meetings Attended

Councillor H E M Lawton had attended the meeting of Montgomery Patients Association on 31<sup>st</sup> May, and Councillor P Bettley had attended the AGM and ordinary meeting of Berriew Community & Youth Centre Association.

#### 6. Roads in Berriew Community

##### i) Highway Matters

An email (11.06.18) from Powys County Council Highways Manager was received in response to the matters raised at the previous meeting.

Resolved that the following issues be referred to the Highway Authority:

- a. The U2461 road opposite the Andrew Logan Museum is sinking and badly wearing away on the inside of the kerb
- b. Poor condition of the B4390 road outside Rhiewside and as far as Streamside, Manafon Road, Berriew with tarmac missing around a number of drain covers resulting in bad pot holes, and also a patch of sunken road opposite Streamside which is breaking up
- c. Loose kerb around the parking area by the telephone kiosk
- d. The cobbles outside the door to The Lychgate Cottage Tearoom & Deli, Berriew are sinking and are causing a dip in the pavement

ii) A483 Nags Head Bollards

An email from WAG informing the Council that as their records up to the end of 2016 show no personal injury collisions, there will be no plans to make alterations to the bollards.

## **7. General Data Protection**

The General Data Protection Act 2018 has been enacted under section 7(3) to exempt all Town, Parish and Community Councils from the requirement to appoint a Data Protection Officer.

Resolved: That the revised Information & Data Protection Policy be approved.

## **8. Clustering / Community Delivery**

Berriew Community Council will be hosting the next Meeting of the Cluster which is to be held on Tuesday 10<sup>th</sup> July, Committee Room, Berriew Community Centre.

## **9. Risk Management**

Resolved: That the Risk Management Report for Internal Controls be approved.

## **10. Insurance Premium 2018/19**

The Clerk reported that an Invoice has now been received for the insurance premium for 2018/19 amounting to £370.78, and a refund of £14.77 had been received (S111 LGA'72).

## **11. Annual Accounts for the year ended 31<sup>st</sup> March 2018**

### I. Internal Audit

The Clerk informed members that Mr Colin Knowles Internal Auditor had audited the accounts for the year ended 31<sup>st</sup> March 2018. The Internal Auditors letter and report (08/05/18) was reported to members, with no issues arising from the 2017/18 Internal audit.

### II. Annual Governance Statement

The Annual Governance Statement was then considered by members present.

Resolved: That the Annual Governance Statement is approved and a "Yes" answer is given on the Governance Statement for all items listed i.e. Part 1 (1-9) and Part 2 (1-3).

### III. Accounting Statement

The Accounting Statement was then presented to members.

Resolved: That the Annual Accounting Statements be approved and certified as correct.

## **12. Freedom of Information Act 2000 – Model Publication Scheme**

Resolved: The updated Freedom of Information Act 2000 – Model Publication Scheme be adopted.

## **13. Refuse Collection Service**

A complaint concerning refuse collection in the area was received.

Resolved: That the Clerk writes to Powys County Council to inform them of the issue in the SY15 6JN area and to request an update on the recycling system in the area.

## **14. NHS Future Fit Consultation**

The NHS Future Fit consultation commenced on the 30 May 2018 until 4 September 2018 and includes proposals for changes to hospital services in Shrewsbury and Telford. The Council is encouraged to raise awareness and encourage local residents to respond.

Resolved: That circulars be advertised accordingly.

## 15. Circulars

CPRW Spring 2018 was received.

## 16. Reports

Powys County Council – Consultation on a revised Home to School/College Transport Policy  
[www.powys.gov.uk/haveyoursay](http://www.powys.gov.uk/haveyoursay)

## 17. Accounts

### a) Accounts for Payment

The following accounts were approved for payment.

i)	PHS Group	Invoice 65841676 - Hand Driers / Sanitary Disposal	£ 226.08	Public Health Act 1936 S/87
ii)	Berriew Community Centre	Invoice 11 Hire of Hall 24.11.18 – 23.11.17 plus affiliation fee	£ 140.00	S111 LGA'72
iii)	Viking Payments	Invoice 237327 – 4 Drawer filing cabinet	£ 122.36	S111 LGA'72
iv)	Cash	Reimburse Petty Cash 12.03.18 – 14.06.18 (Equipment / Postage / Phone / Lease)	£ 35.07	S111 LGA'72
v)	Office Express (UK) Ltd	Invoice 58314 / CR Note 6027 – A4 paper & Toilet Cleaner	£ 38.41	S111 LGA'72 / Pubic Health Act 1936 S/87
vi)	K A J Jones (Clerk)	Reimbursement WD Portable Hard Drive	£ 54.99	S111 LGA'72
vii)	K A J Jones (Clerk)	1 <sup>st</sup> Quarter Salary 2018/19	£ 829.95	S111 LGA'72

## 18. Date of Next Meeting

Resolved that the Annual General meeting of the Community Council will be held on **Thursday the 19<sup>th</sup> of July 2018** in the Committee Room, Berriew Community Centre at **7.30 p.m.** prompt.

Chairman

Should any member of the community have any issues or concerns, please do not hesitate to contact the Clerk Mrs K Jones on 01686 668182 (Dol-Hafren, 5 Caerhowel Meadows, Montgomery, Powys, SY15 6JF) or [berriewcommunitycouncil@hotmail.co.uk](mailto:berriewcommunitycouncil@hotmail.co.uk) or a Community Councillor.

Members of the public are welcome to attend meetings, and time is set aside set for public participation to ask questions, make statements etc. The public however must not take part at any other time during the meeting.